

# Business Women's Expo

## Sponsor Table Registration

Saturday, September 24, 2022, 10 a.m.-2 p.m. at OzSBI  
Vendor Setup: 3—6 p.m. on Friday, September 23, 2022

**Sponsoring  
Business:** \_\_\_\_\_

**Your Name:** \_\_\_\_\_

**Phone(s):** \_\_\_\_\_

**Email(s):** \_\_\_\_\_

**Preferred way  
to contact me:** \_\_\_\_\_

**Individual(s)  
who will staff  
my table :** \_\_\_\_\_

**Optional door  
prize donation  
(check):**

**I will provide a door prize to be given away at the expo.**

**(Please describe door prize):** \_\_\_\_\_

Table Description/Special needs: Please list how you plan to setup table(s), items you will have for sale, any possible needs such as power access, etc.

### As an expo vendor, I understand:

- **As an expo sponsor at the \$250 level, my vendor table cost is included with my sponsorship. My form and payment must be returned to OzSBI staff by Monday, September 19, 2022.**
- **All tables will be provided by OzSBI. I cannot bring my own vendor table to use.**
- **My table must be staffed by at least one person on the day of the expo.**
- **I am responsible for reading communication with OzSBI staff (via phone, email or The Amelia Network's Facebook group) pertaining to vendor setup.**
- **I will set up my vendor area on Friday, September 23, 2022, between 3-6 p.m. I will notify OzSBI staff if I need to make other setup arrangements.**
- **OzSBI is not responsible for potential damage or loss to vendor property while on OzSBI's grounds.**

**Signature:** \_\_\_\_\_

Thank you for your participation! Please contact Brittany at [brittanysimers@ozsbi.com](mailto:brittanysimers@ozsbi.com) at OzSBI with any questions.



*The Amelia Network*  
WOMEN SOARING TO GREAT HEIGHTS

